

**MINUTES OF NDACT TEAM MEETING ON TUESDAY 11  
NOVEMBER 2008 AT 2 PM IN THE COMMITTEE ROOM 2,  
COUNTY HALL, BALLYMENA**

**Present**

Ms Julie Smyth, (PBNI) (Chair)  
Mr John Ramsey (NIHE)  
Mr Eugene O'Goan (VCSN)  
Ms Rebecca Roberts (VCSN)  
Mrs Sharon Bingham (NHSCT)  
Mrs Siobhan Gallagher (NHSCT)  
Mr Thompson Best (YJA)  
Mr Patsy Curry (NHSSB)  
Mr Michael Owen (SDACO, NHSSB)  
Mrs Elaine Orr (NHSSB) (Minutes)

**Apologies**

Ms Madeline Heaney (NHSSB) (Vice Chair)  
Ms Debbie Keys (Northern Group of Councils)  
Mrs Noelle Barton (NHSCT)  
Mrs Emer McLean, (NHSSB)  
Mr Eoin Ryan (VCSN)  
Mrs Dolores Davison (NEELB)  
Insp Mike Woods (PSNI) (representing C I Barbara Gray)

**1. Welcome**

Julie welcomed everyone to the meeting. Apologies were noted as above. For the benefit of new Team members introductions were given around the table.

**2. Minutes of last meeting**

Minutes of the last meeting were agreed.

### **3. Matters arising (all contained in the DACO report or an agenda item)**

All other Matters Arising covered in DACO report and / or agenda item.

### **4. DACO report (for information)**

#### *Tendering Process*

Michael updated Team members that for the 13 specifications tendered, 37 applications were received, validated and assessed. As there were a number of tenders not awarded the Eastern, Western and Northern Boards will be re-tendering in the near future.

#### *Small Grants Scheme*

Twenty-two applications were received and assessed with nine groups successfully awarded to the sum of approximately £31,000. All applicants have been notified and the Team will be updated upon receipt of acceptances of grants.

Julie thanked Michael and Elaine for all their work in organising these processes.

#### *NDACT Development / Review day (Tuesday 10 March 2009)*

Michael had drafted a programme for today's meeting (Appendix 2 of DACO report). He stated that any comments / feedback would be appreciated and this will be finalised for the next Team meeting in January.

Team members discussed the programme and the possible form for organisation's presentations. It was agreed that this would be 5 / 10 minutes with questions and answers but also to look at what the NDACT partnership can do for member organisations. Linking with other strategies such as Mental Health and Suicide Prevention were discussed and all agreed that presentations would be useful.

**Action: Team members to forward comments / feedback to Michael as soon as possible.  
Update at January Team meeting.**

## **5. VCSN Update**

Rebecca updated Team members on the VCSN October meeting. Eoin gave a very informative presentation on his new post and role with the Simon Community.

**Action: Continuing agenda item.**

## **6. Information Sharing**

Michael informed Team members that the last of the funded / commissioned projects which were to present today would now attend the January meeting.

Patsy informed Team members of a drug and alcohol training course being offered through NHSCT Training Services on 3 and 4 December 2008. Elaine agreed to forward Team members' emails to Patsy for future Training Directory circulation.

**Action: Elaine to forward Team members' emails to Patsy**

Thompson informed Team members that the evaluation of the RIAT tool is underway. Thanks were expressed to the groups involved in this process.

Team members will receive a copy of the evaluation upon completion.

## **7. Any Other Business**

Michael informed Team members that the Health Minister launched the Regional Hidden Harm Action Plan earlier today. It was highlighted that HSSBs are to have local Action Plans developed and in place by the end of February 2009. He stated that this plan is very wide and affects many areas – carers, family planning and maternity for example. Team members' views would be appreciated and Michael agreed to draft a summary of the Action Plan for the January Team meeting.

**Action: Michael to draft a summary of the Hidden Harm Action Plan for January meeting.**

Team members agreed to attend a farewell lunch for Eric and Philip prior to the Team meeting in January.

**Action: Team members to inform Elaine of their availability to attend farewell lunch on Tuesday 13 January at 12.30 pm in The Happy Villa, Galgorm by Monday 5 January 2009.**

#### **8. Date, time & venue of next meeting**

The next NDACT Team meeting will be on **Tuesday 13 January 2009 at 2 pm in Conference Room, County Hall, Ballymena.**